



Lose The Mess For Ultimate Success

Are you preventing abundance by holding on to incompletes? If so, it's time to make a plan to complete them, clear the space and make room for a life you can embrace!

Begin by making a list of your messes, incompletes, annoyances and/or irritants followed by the action steps necessary to complete each one.

1. Unfinished Business Activities _____
2. Promises Not Kept, Not Acknowledged or Not Renegotiated _____
3. Unpaid Debts or Financial Commitments _____
4. Closets Overflowing With Clothing Never Worn _____
5. Disorganized Garage Crowded with Old Discards _____
6. Disorganized Tax Records _____
7. Checkbook Not Balanced or Accounts That Should Be Closed _____
8. "Junk" Drawers Full of Unusable Items _____
9. Missing or Broken Tools _____
10. Attic Filled with Unused Items _____
11. Car Trunk or Back Seat Full of "Trash" _____
12. Incomplete Car Maintenance _____
13. Basement Disorganized or Filled with Discards _____
14. Credenza Packed with Completed or Unrealized Projects _____
15. Filing Left Undone _____
16. Computer Not Backed-Up _____
17. Desk Surface Cluttered or Disorganized _____
18. Family Pictures Never Put into an Album or Organized on Computer _____



19. Mending, Ironing or Other Piles of Items to Repair or Discard _____

20. Deferred Household Maintenance _____

21. Personal Relationships with Unstated Resentments or Appreciations _____

22. Forgivenesses That Need to Occur _____

23. Time Not Spent with People You've Been Meaning to Spend Time with _____

24. Incomplete Projects or Projects Delivered without Reporting or Asking for Feedback

25. Acknowledgment That Needs to Be Asked for _____

26. Monthly Subscriptions not being utilized _____

27. Follow-ups for Reduced Monthly Payments on TV Cable, Cell Phones, Landlines, Insurance

NOTES:



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Priority Tasks	I'll Start	I'll Finish	Done
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